

ED/GS ENGSYS - REGISTRATION DIAGRAM 2022-2023 UNIV. OF LILLE 4TH YEAR AND MORE DEMATERIALIZED

Attention: the individual thesis monitoring committee (CSI) is mandatory for the 4th year re-enrolment
- Useful information: <https://edengsys.univ-lille.fr/pendant-le-doctorat/comite-de-suivi-individuel-csi>
- To contact: the thesis director and/or the specialty director.
When the report of the CSI is downloaded on ADUM by the thesis advisor or the specialty director, you can begin the steps noted below.

Phd STUDENT

- Update your ADUM account : <https://www.adum.fr/> by submitting the required documents for the ED and/or the institution.
- Add in the tab "Parcours individuel de formation" the the individual training agreement (CIF), the training courses followed during the last 3 years and the training to be realized for this additional year if the minimum of credits of doctoral training is not reached.
- Save and transmit the CIF via ADUM to the thesis director for validation.
- Finalize the procedure.

DOCTORAL SUPERVISOR

- Check the information entered by the Phd student.
- Modify, if necessary, the individual training agreement (CIF) before validating it.
- Gives its opinion (favorable or unfavorable) on the doctoral student's request for re-enrollment.

CO-DIRECTOR OF THE THESIS

To give his/her opinion (favorable or unfavorable) on the doctoral student's request for re-enrollment.

DIRECTOR OF THE RESEARCH UNIT

Gives his/her opinion (favorable or unfavorable) on the doctoral student's request for re-registration.

DIRECTOR OF THE SCIENTIFIC DOMAIN

- Examine the file and if necessary, cancel the finalization and give access to the doctoral student for modification.
- Give its opinion (favorable or unfavorable) on the doctoral student's request for re-registration.

DOCTORAL SCHOOL SECRETARY

- Check all the information in the PhD student's ADUM account. If necessary, cancel the finalization and give back the access to the PhD student for modification.
- Validate the verified data and submit the re-enrolment request to the Director of the Doctoral School

DIRECTOR OF THE DOCTORAL SCHOOL

Propose (or not) the re-registration of the PhD student on ADUM.